



# HILLCREST ACADEMY

ACADEMICS that INSPIRE. FAITH that LEADS.

## **Policies for Hillcrest Academy Raise Right Program**

(formerly called Scrip)

1. Raise Right orders will be processed the first and third Thursday each month. Some exceptions may be needed due to holiday schedules. It is up to your discretion how often you place an order.
2. Families will receive 50% of the rebate and Hillcrest Academy will retain 50% for any administrative costs for the Raise Right program and student aid.
3. Accumulated rebates are posted to student fundraiser or tuition accounts twice a year, in May and December, unless you elect to hold them until a future posting.
4. Hillcrest Academy offers Raise Right as a promotion for the education of students at Hillcrest. If your children no longer attend Hillcrest, the monies held under your account can be:
  - a. Credited to your outstanding tuition balance
  - b. Credited to another family's tuition
  - c. Credited to the Student Aid Fund
5. These gift certificates/cards are just like cash. Once your order is picked up, you are responsible for lost, stolen, or misplaced certificates/cards. Neither Hillcrest Academy nor the Raise Right program will be held responsible.
6. Gift cards have varying expiration dates from three months to one or two years or no expiration date at all. It is the responsibility of the purchaser to keep track of the expiration dates of the certificates. See the back of the cards for more details.
7. A "Disclaimer of Responsibility Form" must be signed for orders to be released to your student or other individual.
8. Drop off/pick up location: Orders are due in the Hillcrest Academy office or online by 10:00 a.m. on the scheduled Thursday. Filled orders can be picked up during school hours the following Thursday in the main office.
9. In the case that a store goes out of business, and you have cards or certificates that are not redeemed, it is not Hillcrest or the Raise Right program's responsibility to refund you.
10. Register at [www.raiseright.com](http://www.raiseright.com) to receive updates on national businesses sent to your email address.

## **2024-25 School Year Dates**

**Order dates:** 1<sup>st</sup> and 3<sup>rd</sup> Thursdays by 10:00 AM except in December, when the order dates will be Dec. 5 and 12.

**Pick up dates:** 2<sup>nd</sup> and 4<sup>th</sup> Thursdays except in December when the pickup dates will be Dec. 12 and 19.

### **Directions for Online Ordering**

1. Go to [www.raiseright.com](http://www.raiseright.com).
2. Follow the instructions to create a user name and password.  
**The first time you log in, you will be asked some security questions.**
3. You will need the school's enrollment code to set up your account for the first time.  
Hillcrest Academy Enrollment code is: 7739F26834112
4. You may edit your profile/password at any time.
5. To track total rebates earned, click on "Reports" from the menu choices on the left and follow the prompts. Remember that Hillcrest Academy retains 50% of rebates to cover administrative expenses and for student aid.
6. Place your order online or via the RaiseRight app.
7. Payment may be made by check in the office or online using Prestopay. Deadlines for online orders are the same as paper orders. Payment must be received before we can place the order.

### **Additionally:**

Cards from select national companies can be reloaded directly on the Raise Right website. The card must be initially purchased through Raise Right and reload orders are filled within 24-48 hours.

Some retailers offer e-cards that are available within minutes after being released by the coordinator and can also be sent as gift cards to other email addresses. If purchasing an e-card and paying online, the card will be available within minutes after purchase.

Amy Tackaberry

[atackaberry@hillcrestravens.org](mailto:atackaberry@hillcrestravens.org)

Phone 656-2073



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## Raise Right Registration Form

Complete & submit this form with your first order.

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home phone \_\_\_\_\_ Cell \_\_\_\_\_

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**I designate my earnings to go to ONE of the following:**

\_\_\_\_\_ My own family's tuition account at Hillcrest Academy

\_\_\_\_\_ Hillcrest Academy Student Aid Fund

\_\_\_\_\_ Donate my Raise Right earnings to the account of (select a student or family):

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Would you like the above information to remain confidential? Yes \_\_\_\_\_ No \_\_\_\_\_

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Parent's Signature

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Date

**Hillcrest Academy Raise Right Disclaimer of Responsibility Form**

DISCLAIMER: Complete this part if you permit your child to pick up your certificates. Your child is not allowed to pick up your certificates if you do not sign this disclaimer.

I AUTHORIZE HILLCREST ACADEMY TO RELEASE MY RAISE RIGHT ORDER TO MY CHILD(REN) OR SPOUSE. I WILL NOT HOLD HILLCREST ACADEMY OR THE RAISE RIGHT OFFICE RESPONSIBLE FOR ANY CERTIFICATES LOST, STOLEN, OR MISPLACED BY MY CHILD(REN) OR SPOUSE.

Spouse/Child/ren's Name(s):

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Parent's Signature

Date